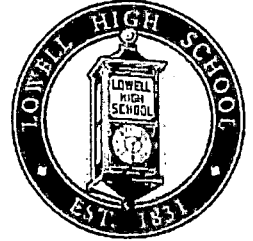


LOWELL PUBLIC SCHOOLS

*Lowell High School
50 Fr. Morissette Blvd
Lowell, Massachusetts 01852-1050*



*Mike Fiato
Head of Schools*

*Tel. (978) 937-8900
mfiato@lowell.k12.ma.us*

January 4, 2023

Dear Dr. Joel Boyd,

Mr. Lezenski is requesting permission for any qualifying Lowell High School Wrestling team member(s), under the supervision of Coach George Bossi and Coach Nick Logan to travel to an out of state athletic event, including an overnight stay.

The Wrestling team is requesting permission to attend the MIAA New England Championship Friday March 3, 2023 and Saturday March 4, 2023. This trip will only take place should we have student-athletes that qualify at the state level to compete. The competition is being held at the Providence Career and Technical Academy 41 Fricker Street Providence, RI.

We can only estimate these cost as we do not have knowledge of who, if any, will advance.

Hilton Hotel, 21 Atwells Ave Providence, RI (overnight accommodations):	\$300 - \$500
Meals:	\$200 - \$300
Entry Fee:	\$20.00 - \$40.00
Total Cost:	

All costs will be paid through the Lowell High School Athletic account, this money is previously budgeted. Coach Bossi and Coach Logan will provide travel with written parental permission.

Again, Head Coach George Bossi and Assistant Coaches Nick Logan will supervise the trip.

Thank you for your consideration in this matter.

Sincerely,

Mike Fiato
Head of School

Lowell Public Schools:
OVERNIGHT FIELD TRIP CHECKLIST

The School Committee recognizes that first-hand learning experiences provided by field trips are a most effective and worthwhile means of learning. It is the desire of the Committee to encourage field trips as an integral part of the program of the schools.

Specific guidelines and appropriate administrative procedures shall be developed to screen, approve and evaluate trips and to ensure that all reasonable steps are taken for the safety of the participants. These guidelines and appropriate administrative procedures shall ensure that all field trips have the approval of the Head of School and that all overnight trips have the prior approval of appropriate Administrative level.

Approval of the School Committee must be granted prior to money being collected, arrangements being made, or parental consent being issued for all overnight field trips.

The following guidelines are set to implement the planning of field trips as part of, and directly related to, classroom learning activities. All guidelines must be included in the request.

- ☒ The application for approval for an overnight field trip which requires students to miss a day or more of school must include written justification from the teacher proposing the trip.
- ☒ The application for approval for an overnight field trip which requires students to miss a day or more of school must include a written statement of the learning standards the trip will address.
- ☒ The application for approval for an overnight field trip must include an itemization of all costs associated with the trip and the funding source.
- ☒ All proposed field trips must have the approval of the school building administrator.
- ☒ All day trips must be within budgetary allotments for such purpose and be approved by the superintendent. Any trip, for which there is no budget allotment, must have advance approval of the School Committee.
- ☒ Each student who goes on a field trip must have written parental permission.
- ☒ Enough supervision must be provided so that discipline on the trip is effective.
- ☒ All trips must be well planned, properly timed, and related to regular learning activities.
- ☒ All Chaperones/other adults MUST be coried. Please list chaperones that are attending:

George Bossi

Nick Kagan

Signature of Head of School: _____

Signature of Central Administrator: _____

Date: 1/5/23

Date: _____

LHS Field Trip Request Form
(Must be turned in 4 weeks in advance)

A trip is considered an official Lowell High School Field Trip when it is connected to any LHS class, student activity, club, sport or special program whether they occur on a school day or on a weekend.

Name of Staff Member making the request: Dave Lezenski Date of Request: 1/5/2023

Class or group attending: Qualified members of Wrestling team Description of field trip and how it relates to the curriculum:

New England Wrestling Championship 2022-2023
As part of the past season, qualified wrestlers will
compete for New England Championship title

Date of Trip: 3/3 + 3/4 Time of Departure: _____ Time of Return: _____ in state ☒ out of state

No. of Students: Unsure No. of Chaperones: 2 Type and number of vehicles: personal Approx. Mileage _____

There should be at least one chaperone for every 20 students. Names and cell-phone numbers for chaperones:

George Bossi
Nick Logan

No. of substitutes requested 0 Coverage is needed for ☐ Full Day (OR) ☐ Specific Periods (list) _____

Charges to Student
(per person)

Charges to School Department
(per person)

Covered by other Funding
(specify grant or other source)

Transportation: personal ☒

Entry Fees: \$ 20-40 Budgeted

Meals: \$ 200-300 Budgeted

Other: _____

Please list any previous field trips you have taken this school year by date and description:

Qualifying Student-athletes attend annually

You are required to meet the following conditions:

- Obtain parental and teacher permission
- Provide a list to Data Processing of students attending (48 hours prior to the field trip)
- Meet all requirements of the field trip site you are going to
- File a post-trip report to your department chair and the Head of School if requested
- Ensure that students have a post-field trip instructional follow-up if the field trip is classroom-based and academic in nature
- Arrange for students to be returned to LHS or home

Reviewed by Department Chair: [Signature]

Date: 1/5/23

Approved by Head of School: _____

Date: _____